



School of Education
UNIVERSITY OF WISCONSIN-MADISON
PROGRAMS COMMITTEE MEETING

April 1, 2019

Attended: Hillman, Hassett, Fan, McShane-Hellenbrand, Uttal, Ruppar, Claessens, Steiner, Mitchell, Kelley, Schrage

Ex-officio: Klawitter, Gerloff, Bowe, Sychta

Meeting called to order at 12:20 pm

AGENDA

A. Administrative Approvals

- a. [Approval of minutes](#)
- b. *Administrative Clean Up*
 - i. School of Education Liberal Studies Requirements
 - ii. Biology minor
 - iii. Chemistry minor
 - iv. Economics minor
 - v. English Language Arts minor
 - vi. Geography minor
 - vii. History minor
 - viii. Math/Science dual minor
 - ix. Mathematics minor
 - x. Political Science minor
 - xi. Social Studies minor
 - xii. Sociology minor

Approved.

B. Consent Agenda

- a. *Four Year Plans and Administrative Clean Up*
 - i. [Art Education](#)
 - ii. [Art](#)
 - iii. [Art BFA](#)
 - iv. [Athletic Training](#)
 - v. [Communication Sciences and Disorders](#)
 - vi. [Dance](#)
 - vii. [Dance – BFA](#)

School of Education Office of the Dean

- viii. [Education Studies](#)
- ix. [Elementary Education](#) (4 options)
- x. [Individual major](#)
- xi. Kinesiology – Exercise and Movement Science ([MATH 112](#) or [221 versions](#))
- xii. [Physical Education](#)
- xiii. [Rehabilitation Psychology](#)
- xiv. [Special Education](#)
- xv. [Theatre and Drama](#)
- xvi. [Theatre and Drama – Acting Specialist](#)
- xvii. [World Languages](#)

Approved.

b. Program Change Proposals

- i. Program Change Request: [CERT952: Certificate in Art Studio](#) (*Transcript Title Change*)

c. Course Change Proposals

- i. Course Change Proposal: [ART 100: Introduction to Art](#) (*Reduction of requisites*)
- ii. Course Change Proposal: [ART 102: Two-Dimensional Design](#) (*Reduction/removal of requisites*)
- iii. Course Change Proposal: [ART 176: Digital Photography for Non-Art Majors](#) (*Reduction/removal of requisites*)
- iv. Course Change Proposal: [ART 356: Coding for Graphic Design](#) (*Title change from “Intermediate Typography”*)

Items b.i. through c.iv. Approved.

- v. Course Change Proposal: [ED POL 240: Comparative Education](#) (*Course Number Change, from 340 to 240*)

Item c.v. was removed from the consent agenda for full consideration. Motion to approve ED POL 240 Approved. The committee discussed changing the LAS designation to “yes” in order to attract more students in the College of Letters & Sciences. Klawitter suggested removing requisites so more students could enroll in the course. Motion to approve pending the change of LAS designation and removal of requisites. Approved.

- vi. Course Change Proposal: [THEATRE 140: Voice I: Effective Communication](#) (*Transcript Title Change*)

Kelley made a motion to table this item on the request of Theatre and Drama. Approved.

d. RP & SE Course Change Proposals

- i. Course Change Proposal: [RP & SE 700: Research Methods in Rehabilitation, Mental Health, & Special Education](#) (*Course title change, worth 3 credits*)
- ii. Course Change Proposal: [RP & SE 720: Clinical Rehabilitation & Mental Health Counseling – Assessment](#) (*title and catalog number change*)
- iii. Course Change Proposal: [RP & SE 725: Clinical Rehabilitation Counseling – Career Development & Interventions](#) (*Title change*)

- iv. Course Change Proposal: [RP & SE 750: Clinical Rehabilitation Counseling – Medical & Psychosocial Aspects](#) (*Title and catalog number change*)
- v. Course Change Proposal: [RP & SE 810: Clinical Rehabilitation Counseling – Counseling Techniques](#) (*Title change, worth 3 credits*)
- vi. Course Change Proposal: [RP & SE 820: Clinical Rehabilitation Counseling – Counseling theories](#) (*Title change, worth 3 credits*)
- vii. Course Change Proposal: [RP & SE 840: Clinical Rehabilitation Counseling – Group Counseling](#) (*title change*)
- viii. Course Change Proposal: [RP & SE 870: Rehabilitation Counselor Education – Assessment Theory & Research](#) (*Title change, seminar session*)
- ix. Course Change Proposal: [RP & SE 880: Clinical Rehabilitation Counseling – Supervised Practicum I](#) (*title change, lecture component added, worth 3 credits*)
- x. Course Change Proposal: [RP & SE 890: Clinical Rehabilitation Counseling – Supervised Practicum II](#) (*Title change, lecture component added, worth 3 credits*)
- xi. Course Change Proposal: [RP & SE 900: Clinical Rehabilitation Counseling – Supervised Practicum III](#) (*title change, lecture and field studies component added, worth 3 credits*)
- xii. Course Change Proposal: [RP & SE 903 Rehabilitation counselor education – Psychosocial Theory & Research](#) (*title change, worth 3 credits*)
- xiii. Course Change Proposal: [RP & SE 910: Clinical Rehabilitation Counseling – Internship](#) (*Title change, variable credit explanation*)
- xiv. Course Change Proposal: [RP & SE 920: Rehabilitation Counselor Education – Counseling Supervision](#) (*Title change*)
- xv. Course Change Proposal: [RP & SE 930: Rehabilitation Counselor Education – Teaching](#) (*title change, worth 3 credits*)
- xvi. Course Change Proposal: [RP & SE 940: Rehabilitation Counselor Education – Supervised](#) (*title change, variable credit explanation*)
- xvii. Course Change Proposal: [RP & SE 980: Clinical Rehabilitation Counseling – Advanced Assessment Practice](#) (*title change*)
- xviii. [Course Change Proposal: RP & SE 983: Rehabilitation Counselor Education – Leadership & Professional Issues](#) (*Title change, seminar session scheduled, worth 3 credits*)
- xix. Course Change Proposal: [RP & SE 984: Rehabilitation Counselor Education – Counseling Theory & Research](#) (*title change, seminar session scheduled, worth 3 credits*)
- xx. Course Change Proposal: [RP & SE 985: Advanced Methodologies in Disability & Rehabilitation Research](#) (*Title change*)

Approved.

C. Regular Business

a. *Items not in Lumen*

- i. [Proposal to Discontinue the MA Art Education Degree Program](#) [**Schrage, Hillman**]

Mitchell presenting. She explained that there are currently no faculty or students in this program. Enrollment for undergraduate art education is low for the state because they're not hiring art teachers. Motion to approve the discontinuation was moved and seconded. Approved.

- ii. [Honors in Theatre and Drama designation](#) [**Schrage, Hillman**]

Fan presenting. Honors in the major already exists, the approval process is to change a few requirements brought over from the College of Letters and Science. Motion to approve was moved and seconded. Approved.

b. New Program Proposals

- i. New Program Proposal: [Bachelor of Fine Art: Graphic Design Option](#) [**Schrage, Hillman**]

Motion to table this item was moved and seconded. Approved.

- ii. New Program Proposal: [Bachelor of Science-Art: Graphic Design Option](#) [**Schrage, Hillman**]

Motion to table this item was moved and seconded. Approved.

- iii. New Program Proposal: [Certificate in Graphic Design](#) [**Schrage, Hillman**]

Motion to table this item was moved and seconded. Approved.

- iv. New Program Proposal: [Educational Policy Analysis & Evaluation](#) (*named option, Ph.D.*) [**Fan, Uttal**]
- v. New Program Proposal: [Educational Policy Analysis & Evaluation](#) (*named option, MS*) [**Fan, Uttal**]
- vi. New Program Proposal: [Higher Education](#) (*named option, Ph.D.*) [**Fan, Uttal**]
- vii. New Program Proposal: [Higher Education](#) (*named option, MS*) [**Fan, Uttal**]
- viii. New Program Proposal: [K-12 Leadership](#) (*named option, Ph.D.*) [**Ruppar, McShane-Hellenbrand**]
- ix. New Program Proposal: [K-12 Leadership](#) (*named option, MS*) [**Ruppar, McShane-Hellenbrand**]

Hillman presenting. Currently, students who are declared in graduate Educational Leadership & Policy Analysis program cannot formally designate a concentration. They refer to them unofficially as "strands," but "strands" don't exist formally. The creation of the named option enables students to identify their concentration and would subsequently help the department market, plan, monitor, and attract more students. The named option would also help employers get a better understanding of the degree. McShane-Hellenbrand clarified that the K-12 Leadership named option was taught in various ways, so it should be indicated that the type of instruction is hybrid, not face to face. Pending the change in type of instruction, for the K-12 Leadership strand (MS), motion to approve items in list from b iv. to b ix was moved and seconded. Approved.

- x. New Program Proposal: [Certified to Teach Social Studies \(Grades 4-12\)](#) [**Ruppar, McShane-Hellenbrand**]

Hillman presenting. Certification programs in K-12 are programs where the university certifies that the student has met the requirements for licensure as an educator. Recent changes to the state licensure laws means that we need to change our certification to align with the new licensure requirements. In the case of the social studies and math programs, we need a new code to indicate that students have met the requirements for certification for licensure. Curriculum and Instruction is starting with these two areas because there are not required changes to the

curriculum. By approving new TCH codes, Curriculum and Instruction can give students the option to get the new license. McShane-Hellenbrand noted that this proposal and the following proposal (item b xi.) are missing information about the curriculum. Kelley noted that the academic program is not changing, the TCH code is simply a code in the data system to indicate that students are in that program. Motion to approve was moved and seconded. Approved

- xi. New Program Proposal: [Certified to Teach Mathematics \(Grades 4-12\)](#) [Ruppar, McShane-Hellenbrand]

Motion to approve was moved and seconded. Approved

c. *New Course Proposals*

- i. Course Change Proposal: [ART 438: History of Graphic Design and Typography](#) (*Course format change, requisite for Intermediate/Advanced courses*)

Mitchell presenting. The course was approved to be moved to “regular agenda items” from “consent agenda items.” The committee discussed submitting a request to reuse the course number and work with the department to address concerns about the proposal. Motion to table the item was moved and seconded. Tabled.

- ii. New Course Proposal: [ED PSYCH 509: Embodied Cognition & Education](#) [Mitchell, Steiner]

Mitchell commented that the learning outcomes on the proposal page do not match the outcomes on the syllabus. She also noted that this course sounds like it would be an ideal candidate for the LAS designation, but it does not list LAS credit. The grading scale and rationale for class participation is vague, Mitchell suggested a clearer rubric be included in the final proposal. With the above changes addressed, motion to approve was moved and seconded. Approved.

- iii. New Course Proposal: [ELPA 823: Data Management for Education Policy Analysis](#) [Mitchell, Steiner]

This course has been offered under a seminar number for several years. Mitchell said that learning objectives were not consistent between the proposal and the syllabus. She also mentioned that the coding concepts listed in the syllabus as “sophisticated” were very basic, foundational concepts in coding. Claessens replied that these concepts were considered sophisticated for the targets of the course. It was suggested that the term “sophisticated” be removed from the syllabus. It was also proposed that a clearer rubric for participation be included along with a revised grading scale, including the grades D and F. The footnote related to the grading scale should be removed and the canvas URL should be included on the syllabus. With the completion of the suggested changes, motion to approve was moved and seconded. Approved.

- iv. New Course Proposal: [ELPA 878: The American Community College](#) [Mitchell, Steiner]

Hillman presenting, this was a special topics course that was moved to a permanent number due to its success. He expressed that the course was popular. It was noted that the course number listed on the syllabus needed to be updated. Motion to approve was moved and seconded. Approved.

- v. New Course Proposal: [ELPA 911: Authentic Pedagogy and Achievement](#) [Mitchell, Steiner]

This course was a topics course that is now being moved to a permanent number. The syllabus needs to include the proper catalog number and canvas URL. There is no rubric to grade

participation. Fan expressed concern regarding the learning outcomes; the outcomes should be reworded so the professor can use them as a guideline to assess student progress. It was suggested that the 50% weight for participation and discussion facilitation be separated into 10% participation and 40% discussion facilitation. Motion to approve pending the suggested changes was moved and seconded. Approved.

- vi. New Course Proposal: [ELPA 961: Critical Issues in Educational Policy](#) [Mitchell, Steiner]

Hillman presenting. This course was once a special topics course and is being moved to a permanent course offering. Attendance and participation points need to be more specific, the course number on the syllabus should match the newly establish course number. It was suggested that participation be broken down into another category of “discussant.” Pending changes, motion to approve was moved and seconded. Approved.

- vii. New Course Proposal: [RP & SE 732: Clinical Rehabilitation Counseling – Foundations](#) [Hassett, Claessens]

Ruppar presenting. This course was created in response to a change to the clinical licensure guidelines. It was a special topics course previously. A few updates need to be made to the syllabus, including; the grading scale needs to include grades of D and F and a rubric for participation grades. Motion to approve with changes was moved and seconded. Approved.

- viii. New Course Proposal: [RP & SE 830: Clinical Rehabilitation Counseling – Diagnosis & Treatment Planning](#) [Hassett, Claessens]

Ruppar remarked that this course was also in response to the changes in clinical licensure guidelines. The committee asked if the course would be first taught in Fall 2020, as indicated in the proposal, or Spring 2020, which would be sooner. The committee agreed to reach out to the professor and/or the department for clarification. The URL to the canvas page should be included on the syllabus and a rubric for participation needs to be included on the syllabus. With the appropriate changes, motion to approve was moved and seconded. Approved.

- ix. New Course Proposal: [RP & SE 945: Internship in Rehabilitation Counselor Education I](#) [Hassett, Claessens]

Hassett suggested that the learning outcomes be rewritten more clearly so they translate into a measurable outcome for students. She also said she doesn’t understand the role of the discussant, based on the syllabus. She suggested that topics or key outcomes should be added. The committee further discussed changes to the syllabus and agreed that the learning outcomes need to be rewritten, topics and content needs to be added to the course schedule, the evaluation portion of the course needs to be clarified, and a rubric for grading student performance should be included. Motion to approve with the understanding that the changes need to be made or approval is rescinded was moved and seconded. Approved.

- x. New Course Proposal: [RP & SE 955: Internship in Rehabilitation Counselor Education II](#) [Hassett, Claessens]

The committee agreed that this course had the same issues as RP & SE 975; the course number needs to be changed, learning outcomes need to be rewritten, topics and content needs to be added to the course schedule, the evaluation portion of the course needs to be clarified, and a rubric for grading student performance should be included. Motion to approve pending changes was moved and seconded. Approved.

- xi. New Course Proposal: [RP & SE 988: Rehabilitation Counselor Education – Dissertation Research Seminar](#) [Hassett, Claessens]

The committee discussed grading for participation, agreeing that a rubric needed to be included. There was confusion as the syllabus listed the course as RP & SE 990. It was determined that the courses met with each other the last hour of 990 and during the hour of 988. The committee discussed the importance of clarifying the time and the frequency of the meeting between the two courses. Due to the general confusion, motion to table the course proposal was moved and seconded. Approved.

Meeting adjourned at 2:18 pm.